
(Name of the controller to whom the request is addressed)

REQUEST TO EXERCISE THE DATA SUBJECT'S RIGHT(S)

(date)

(place)

1. Please enter your personal data below to help us identify you, contact you and provide you with the requested information

| | |
|---|--|
| Name | |
| Surname | |
| Phone number | |
| E-mail | |
| Address | |
| Loyalty card No. | |
| Table Nr. (if you are an employee) | |
| Legal entity number (if you are the partner's representative) | |
| Other (please provide additional details if you think it is necessary, e.g. which person you represent and on what basis) | |

2. Please indicate which right(s) you wish to exercise (tick the appropriate box):

- The right to obtain confirmation of the processing of data
 The right of access to data
 The right to request rectification
 The right to have the data erased ('right to be forgotten')
 Right to data portability
 Right to object to processing

* If the request is made by a representative of the data subject, it must be accompanied by a document certifying the representative's authority.

3. Please specify what you are specifically requesting and provide as much information as possible to enable the proper exercise of your right(s)¹

4. Please indicate how you would like to receive the reply. If you do not specify how you want to receive it, we will send the reply in the same form as your request.

- By registered mail to the address _____
- By email to the address _____
- Personally

5. Documents attached²:

(full name, signature)

To be completed by an employee of the controller (where the data subject delivers the request in person):

- The personal data contained in the personal document of the data subject (his/her representative) shall be identical to those in the request;
- The applicant refused to provide proof of identity;

(employee's name, surname, job title, signature, date)

¹ If you wish to receive a copy of the personal data, please specify the specific data (e.g. copy of the email of x month, x date in 2023, etc.). If you wish to have your data rectified, please specify which of your data is inaccurate. If you object to the processing of your data, please state the grounds on which you base your objection and the specific reasons for your objection. If you are applying to exercise your right to data portability, please specify in respect of which data you wish to exercise this right, whether you wish to transfer the data to your own device or to another controller (if the latter, then please specify to which controller).

² If you make your request in writing by hand, please confirm your identity by presenting proof of identity to the person receiving the request. If you apply by email, please sign your application with a secure qualified electronic signature. If you are requesting the correction of inaccurate data, we may additionally ask you to provide copies of documents proving the accuracy of your data. If your personal data such as name, surname, etc. have changed, we may additionally ask you to provide a copy of the documents confirming the change of these data.

* The controller may, upon receipt of a request and after assessing the specificity of its activities, the content of the request and the information available on the data subject, additionally request the data subject to identify himself or herself by additional means or methods, if there are doubts as to the identity of the data subject.